



Vacating Your Property

What you need to know

My lease is still within the initial fixed term

If you wish to break your lease, you will need to discuss this with the staff at Housing Plus. It is best to make an appointment so that information can be provided to you. If you wish to vacate at the end of your fixed term lease, you can give notice at any time during the last two weeks leading up to the end of your lease.

My lease is a continuous lease

You need to give a minimum twenty-one (21) days notice that you are planning to vacate your property.

In both these cases, you will need to complete a Notice to Vacate form which can be picked up from any Housing Plus office or downloaded from the website at www.housingplus.com.au

During this notice period, an appointment will be made for Housing Plus staff to inspect your property with you. At the inspection, staff will discuss with you any work that needs to be completed in order to return the property in an acceptable condition.

Housing Plus has a Tips for Vacating Your Property information sheet which will be given to you when the appointment is made for the inspection.

It is important to note that rent will continue to be charged to you until the keys are returned to Housing Plus and the property is in an acceptable condition.

After you return the keys, a final inspection will be conducted. You will be asked if you wish to be present for this inspection when you hand in your Notice to Vacate form.

It is important for you to provide a forwarding address and contact phone number on the Notice to Vacate form so that once final end of tenancy costs are known, contact can be made for the refund of your bond or for an agreement to be made to pay any outstanding costs.



Looking for more info?



Contact your local Housing Plus office



Visit housingplus.com.au



Call us on 1800 603 300